

## B'nai Tikvah Board Meeting

Minutes: May 16, 2000

Meeting called to order at 8:03 p.m. by Jeff Schwartz

**Attendees:** J. Schwartz, M. Frumkin, K. Riemann, A. Ross, M. Dillman, J. Baer, H. Finkelstein, A. Gold, M. Kasdin, J. Marcou, B. Rockman, Nitsat Hadas-Elami, A. Gold, B. Shapiro, J. Scheuer, H. Schneider, J. Wolf, G. Edley, , T. Ehrlich (Sisterhood)

**Non-Board Guests:** M. Abshutz, S. Rosenzweig

Minutes were distributed. Motion to accept by J. Wolf, 2<sup>nd</sup> by G. Edley. Motion passed with 3 abstention.

The purpose of this special meeting is three-fold:

- Review proposed constitutional amendments
- Review clarification to proposed 2000-2001 Maintenance Payroll
- Review updated fund-raising situation.

In light of this, there will be no administrative reports, D'var Torah, etc.

### Old Business:

No old business.

### New Business:

NOTE: Constitution committee prior to circulation will make minor changes to the constitutional amendments. The minutes reflect the "spirit" of the changes.

Motion: *Adopt recommended changes to Article XIII. Addition to Section 2 Z. (Historical Committee)* J. Marcou. 2<sup>nd</sup> K. Riemann.

VOTE: **Passed** Unanimously.

Motion: *Historical Committee will be under Administrative VP.* G. Edley, 2<sup>nd</sup> M. Frumkin. **PASSED.**

Motion: *Article XI: The Pulpit.* A. Gold 2<sup>nd</sup> G. Edley.

- Is language mirror image to rabbi?
- This section names the cantor as a member of the clergy.

Vote: Motion **Passed**

Motion: Article X: Officers, Section 10.

Concerns examination of the books of the congregation by a qualified accountant. Recommend adjustment to "certified public accountant" and move to every three years.

Motion to accept: M. Frumkin 2<sup>nd</sup> G. Edley

- Should we require an "audit" versus "examination"?
- Last time we did this, we removed "certified public" and just noted as "qualified accountant" due to cost
- Difference between three years vs annually? Is it time or cost?
- Books of the congregation: does that include the Rabbi and Cantor's Discretionary Fund?
- Yes, as long as they utilize the synagogue's federal ID tax number
- Financial differential between one year vs. three years? It is a security differential.
- Should we define auxiliary organizations? For purposes of a constitution, there is sufficient definition within the

document, itself.

Proposed amendment: include "not a Congregation B'nai Tikvah member". Amendment accepted.

Vote: Motion **passed** with 2 abstentions.

#### *Article VIII. Nominations and Elections*

...members in good standing. With respect to the presidency...

This amendment arose out of the 1999-2000 nominating process. Issues addressed include composition of the committee, what happens to the slate it prepares, and independent nominations.

The nominating process should be independent of the board. If it is a good process, then conflict should not occur.

Discussion:

- One does not have to be a congregation member to participate in Fifties Plus, Sisterhood, etc. Should we clarify that the individual appointed by the committee must be a synagogue member?
- Add sentence: "All members of the nominating committee must be Congregational members".
- Should be a member "in good standing" also be included?
- If intention to denote membership is to be broad reaching, let's specify that the representative must come from their organization
- "At least one year on the Executive Committee"...
- Should we specify within the past "x" years? This could limit us.
- Read, "all nominees, whether by the Nominating Committee or by independent nomination, shall be members in good standing. With respect to the presidency..."
- Should the number of members signing the petition be raised to 30 (currently listed as 15)?

Motion: Approve Section 1, Article VIII be accepted as amended that all members of the nominating committee must be synagogue members. J. Wolf, 2<sup>nd</sup> G. Edley. VOTE: **Passed** with one against.

(Note: appropriate changes Article X, Section 2 will be changed accordingly that the President must have one year on the Executive Committee.)

Motion: Approve Section 2, Article VIII. J. Wolf, 2<sup>nd</sup> H. Schneider. Where there is a valid independent nomination for a position, election for that position will be by written ballot. Each officer position shall be voted upon jointly, with members entitled to cast as many votes as there are trustee positions to be filled, and in the absence of a contest for position, election for that position shall be by voice vote.

VOTE: Motion **Passed**

#### Amendment Article IX (Board of Directors)

First change is that both the Rabbi and Cantor shall serve as non-voting members of the Board of Directors.

Recommendation to amend, "Shall not serve more than three consecutive terms ~~in their respective offices.~~"

- This does not work "mathematically" to delete "in their respective offices".
- Should we have two separate rules
- Cannot serve on "executive committee" for six years?
- Trustees are limited to three two year terms

Motion: G. Edley. Nominating committee determine who should take terms for officers and random for trustees. No second.

#### Budget:

Change in projection of carry-over for maintenance payroll. Discovered that we did not have bills for February or March of 2000. An estimate for those additional 2 months was not included. Line item is corrected to \$28,000 thus reducing the carry-over by \$5000.

There was question on the maintenance line item itself. The corrected amount for base of comparison is \$30,026. New information for scope of work reduced amount from \$37820 to \$36000 due to a lower rate increase than budgeted.

Additional headcount money from caterer was also not counted towards the carryover. This amount is \$1000. **We now need to identify \$2200 from what was supposed to be carryover and what is now carryover.**

Schedule of what the actual subsidy is for Hebrew School was also prepared. (There was questions that arose relative to this).

What is credit card costing us? Credit card is costing us \$1800 for six months.

Passover Candy: Where is this fundraiser shown on the line items? Fundraising for the Religious School is for additional programs not supported by the budget.

Maintenance:

Summer: we are factoring in 6 hours per day. Hebrew School is finished May 20. Nursery School is finished mid-June. Why do we need 6 hours per day in the summer? Maintenance said they would not work for less than \$36,000. The weekend schedule, has it been increased from last year to this year? No. How many extra hours will they be working this year from last year? ~390 hours.

Motion: H. Schneider. 2<sup>nd</sup> G. Edley. . *Continue to pay the maintenance bills for the duration of the fiscal year even though we will exceed the line item.* VOTE **Carried.**

Motion: M. Kasdin. 2<sup>nd</sup> J. Baer. *Amend dues increase from \$49 to \$54.00. We take \$300 from bonus (imbedded in miscellaneous line item) and \$300 from House and Grounds and \$100 from Programming.* **MOTION CARRIED.**

### **Remainder of Year: Ways and Means**

M. Binder has resigned as VP Ways and Means, as well as removed his name from the slate of trustees for next year. To be completed:

#### Picnic on Sunday, Memorial Day Weekend:

- As of today, only 12 families have signed up. Recommend cancel. Free membership give away was planned to be done.
- Has record keeping been completed? We are not bound to do it at the picnic but should conduct at General Meeting. Defer to Executive Committee.
- Although a joint event with Nursery School, the Director of the School has not been successful in reaching VP, Ways and Means
- Recommend that we cancel the picnic.

#### Garage Sale

- Contact Bill Greenberg
- Need to determine what help Bill needs in running the garage sale.

#### Raffle

- License applied for too late. Will need to reapply and link into a larger event.

#### Willows Swim Club

- May 28
- No exposure but will need to determine being able to move forward.

#### SCRIP

- Need to obtain checking account records
- Validate proceeds of account

Irwin Millinger is one potential individual to fill vacated spot on the slate. Other names will be explored before the final

recommendation is made.

Motion to adjourn A. Ross 10:45. G. Edley 2<sup>nd</sup>. PASSED.

Next board **MEETING is Monday, June 5, 2000 at 8:00 p.m.**